

CONTRA COSTA COLLEGE
OPERATIONS COUNCIL COMMITTEE
Monday, April 24, 2017
9:00-10:00 a.m., Room SAB-211

Minutes

Committee Members: Mariles Magalong (interim chair), Beth Goehring, Megan Kinney, Lilly Harper, Brian Williams, Susan Lee, Vicki Ferguson, Tenzin Jamphal and Francis Sanson. Ex-officio: Lt. Thomas Holt, James Eyestone, Darlene Poe, Bruce King

Present: Mariles Magalong, Beth Goehring, James Eyestone, Bruce King, Susan Lee, Darlene Poe, Vicki Ferguson, Lilly Harper, Megan Kinney, Lt. Tom Holt, Vicki Ferguson and Michael Peterson (taking notes)

Guest: Travis Hiner, Jason Berner, Joel Nickelson-Shanks,

Absent: Bruce King, Tenzin Jamphal and Francis Sanson

Meeting called to order at 9:05 a.m.

I. **Approval of Current Agenda**

Susan Lee made a motion to approve the agenda, followed by a second by Lilly Harper. The agenda was unanimously approved.

II. **Approval of April 10, 2017 Minutes**

Beth Goehring made a motion to approve the minutes, followed by a second by Susan Lee. The minutes were unanimously approved.

III. **Action items**

A. Shower Access for Homeless Students, AB 1995 (Vicki Ferguson)

Vicki Ferguson reported that Susan Lee and Mariles Magalong had consulted with the Athletic Department regarding the times that homeless students could use the locker rooms to shower. The following times were agreed upon:

- Men's Locker Room: Tuesday – Friday, 11:00 – Noon, and 1:00 – 2:00 p.m.
- Women's Locker Room: Monday – Thursday, 11:00 – Noon, and 1:00 – 2:00 p.m.

Vicki also reported that language in the draft policy had been modified, striking language regarding supplying towels and other bathing supplies. The intent would be to provide the supplies to the extent we were able, but not obligating us to do so. Beth made a motion to adopt the policy and procedure, followed by second by Susan Lee. The policy and procedure were unanimously approved and sent to College Council as an informational item for the May meeting.

IV. **Information/Discussion Items**

None

A. Other Discussion/News Items

- a. Vicki Ferguson reported that it had been brought to her attention by ASU that the Brix Restaurant has been closing at 5:30 p.m. Monday through Thursday and thought it was at 7:00 p.m. Mariles will review the contract and follow-up with Pacific Dining to ensure that the contract was being followed.
- b. Mariles Magalong informed Operations Council that both the Bulletin Board and Advertising policy discussions would be placed on the May 8 agenda.

V. Adjournment

Megan Kinney moved to adjourn the meeting, followed by a second by Lilly Harper. The motion to adjourn was unanimously approved. The meeting was adjourned at 9:20 a.m.

CCC COLLEGE PROCEDURES HANDBOOK

SHOWER FACILITIES FOR HOMELESS STUDENTS PROCEDURES

Reference: Education Code Section 76011

NOTE: A procedure on shower facilities is not legally required but is suggested as good practice for those districts that have shower facilities on campus for student use.

The District maintains shower facilities for student use on campus that may be used by any homeless student who is enrolled in credit coursework, paid enrollment fees, and is in good standing with the District.

“Homeless student” is defined by the Federal definition as:

- (A) individuals who lack a fixed, regular, and adequate nighttime residence;
- (B) students who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason;
- (C) are living in motels, hotels, trailer parks, or camping grounds due to lack of alternative accommodations;
- (D) are living in emergency or transitional shelters;
- (E) have a primary nighttime residence that is a public or private place not designated for or ordinarily used as a regular sleeping accommodation for human beings; and,
- (F) are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings.

Shower facilities are located in the Contra Costa College Men’s and Women’s Locker Rooms and are open for use by homeless students during the scheduled days and times below:

- Men’s Locker Room: Tuesday-Friday; 11:00 a.m. to 12:00 p.m. and 1:00 p.m. to 2:00 p.m.
- Women’s Locker Room: Monday-Thursday; 11:00 a.m. to 12:00 p.m. and 1:00 p.m. to 2:00 p.m.

Students must show college identification with the current term and year sticker to the Locker Room staff in order to access the showers. In the event that these hours’ conflict with the hours of an intercollegiate athletic program or physical education course that requires shower access, the College will post alternative hours to use the facilities on the entrance doorway into the Men’s and Women’s Locker Room.

CCC
College Procedures Handbook

**SHOWER FACILITIES FOR HOMELESS STUDENTS
POLICY**

References: Education Code Section 76011

NOTE: A policy on shower facilities for homeless students is not legally required but is suggested as **good practice** for those districts that have shower facilities on campus for student use.

The College shall establish procedures necessary to make on-campus shower facilities available to any homeless student who is enrolled in coursework, has paid enrollment fees, and is in good standing with the District.

Education Code 76011

Section 1.

Section 76011 is added to the Education Code, to read:

76011. (a) If a community college campus has shower facilities for student use on campus, the governing board of the community college district shall grant access to those facilities to any homeless student who is enrolled in coursework, has paid enrollment fees, and is in good standing with the community college district without requiring the student to enroll in additional courses.

(b) The governing board shall determine a plan of action to implement subdivision (a) that includes, but is not limited to, all of the following:

- (1) Hours of operation for the shower facilities, consistent with subdivision (c)
- (2) The minimum number of units a student must be enrolled in to use the facilities.
- (3) A plan of action if hours of operation conflict with an intercollegiate athletic program.
- (4) A definition of homeless student that is based on the definition of homeless youth specified in the McKinney-Vento Homeless Assistance Act (42 U.S.C. Sec. 11434a(2)), but also reflects the age of the homeless student population at the community college campus.

(c) Hours of operation shall be consistent with hours of operation of the facilities in which the showers are located, shall be set at a minimum of two hours per weekday, and shall not conflict with the intercollegiate athletic program of the campus.

SECTION 2. If the Commission on State Mandates determines that this act contains cost mandated by the state, reimbursement to local agencies and school districts for those costs shall be made pursuant to Part 7 (commencing with Section 17500) of Division 4 of Title 2 of the Government Code.